

Updating Co-Ordinates for a Sales Property Address in CRM



This guide provides a straightforward method for updating property coordinates in CRM, ensuring accurate location data for your listings.

This will work for any properties you have entered in CRM, regardless of where in the world they are.

1 Navigate to the property you need to update.

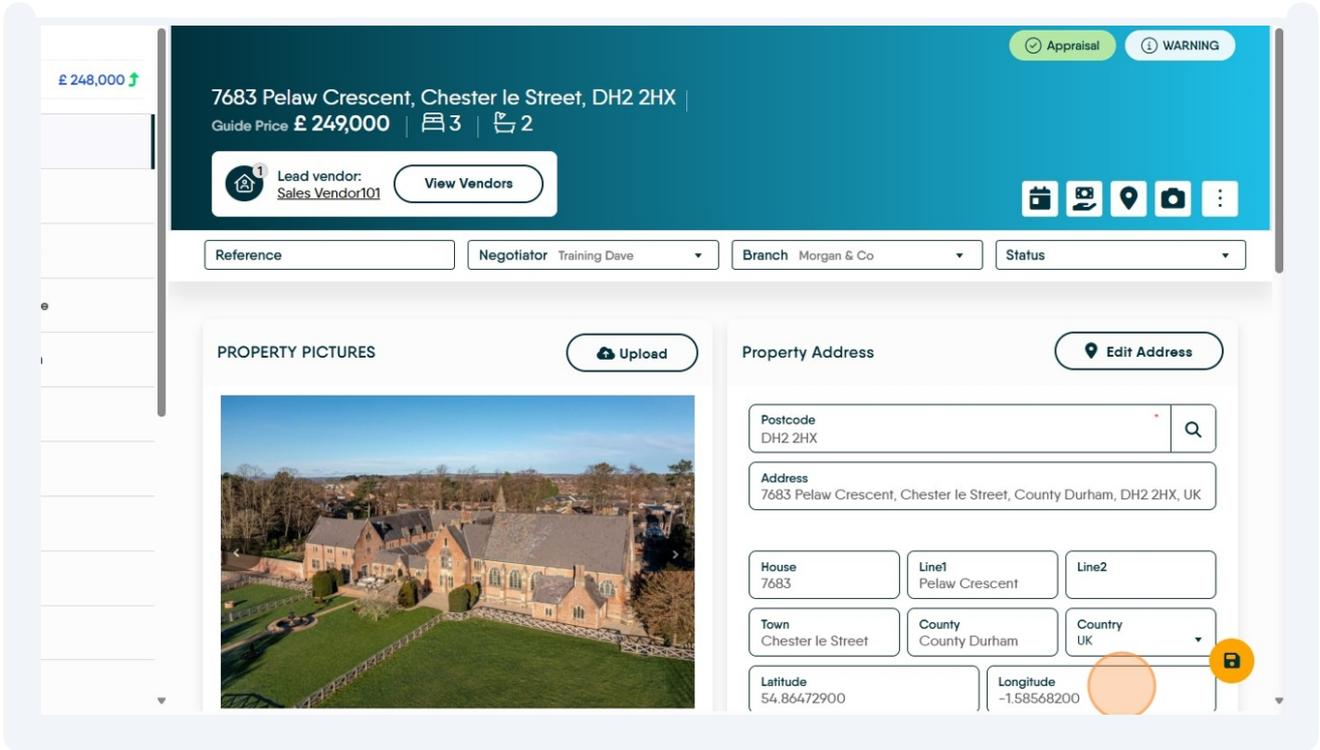
The screenshot displays the CRM interface for a property listing. The top navigation bar includes 'iam property' and various menu items like 'My day', 'Lettings', 'Sales', 'Accounts', 'Reporting', and 'Communications'. The main header shows the property address: '7683 Pelaw Crescent, Chester le Street, DH2 2HX' with a 'Guide Price' of '£ 249,000'. Below this, there's a 'Lead vendor' section with 'Sales Vendor101' and a 'View Vendors' button. The interface also features a sidebar with navigation options such as 'Details', 'Checklist', 'Appraisals', 'Compliance', 'Information', 'Stats', 'Marketing', 'Media', 'Rooms', and 'Portals'. The main content area includes a 'PROPERTY PICTURES' section with an 'Upload' button and a 'Property Address' section with fields for 'Postcode' (DH2 2HX) and 'Address' (7683 Pelaw Crescent, Chester le Street, County Durham, DH2 2HX, UK). There is also an 'Edit Address' button and a 'Price/Instructed Date' section with a 'Currency' dropdown set to 'GBP'.

2 Click "Edit Address"

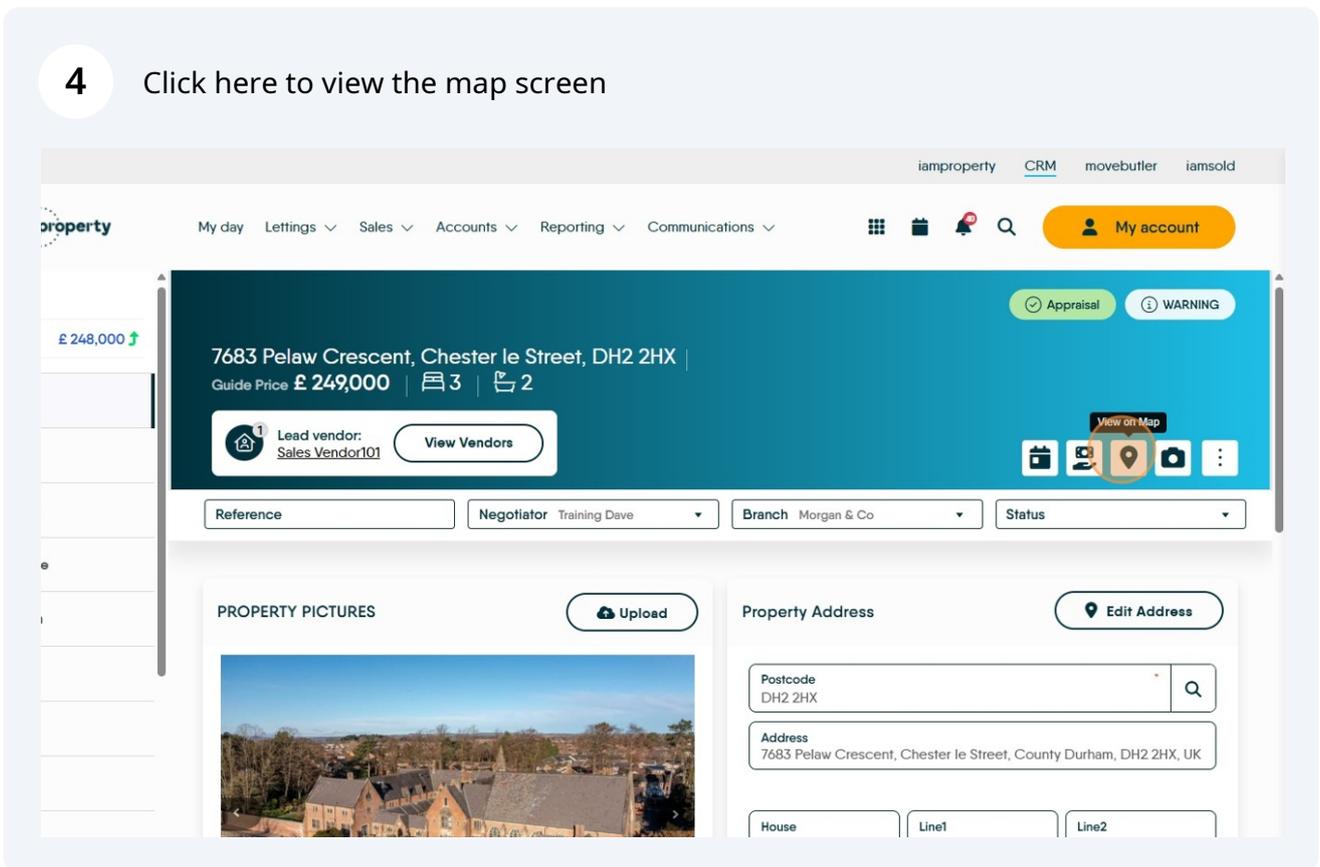
The screenshot shows a property listing for 7683 Pelaw Crescent, Chester le Street, DH2 2HX. The interface includes a header with the price (£248,000), a 'View Vendors' button, and a 'Property Address' section. The 'Edit Address' button is highlighted with an orange circle. Below the address section, there are fields for 'Postcode' (DH2 2HX) and 'Address' (7683 Pelaw Crescent, Chester le Street, County Durham, DH2 2HX, UK). A 'Price/Instructed Date' section shows 'Currency' set to 'GBP' and a 'Prefix' field.

3 The "Latitude" and "Longitude" are shown at the bottom of the screen

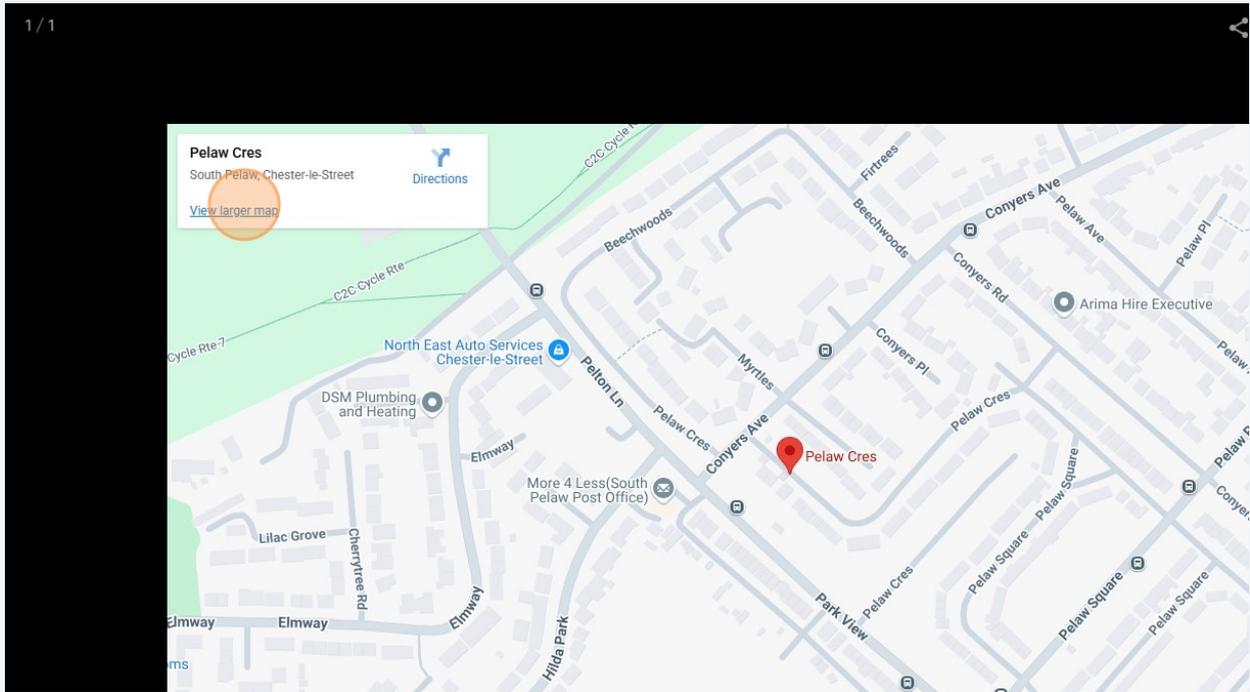
The screenshot shows the same property listing interface, but now the 'Latitude' and 'Longitude' fields are visible at the bottom of the 'Property Address' section. The 'Latitude' field is highlighted with an orange circle. The 'Longitude' field is also visible. The 'Edit Address' button is still highlighted with an orange circle.



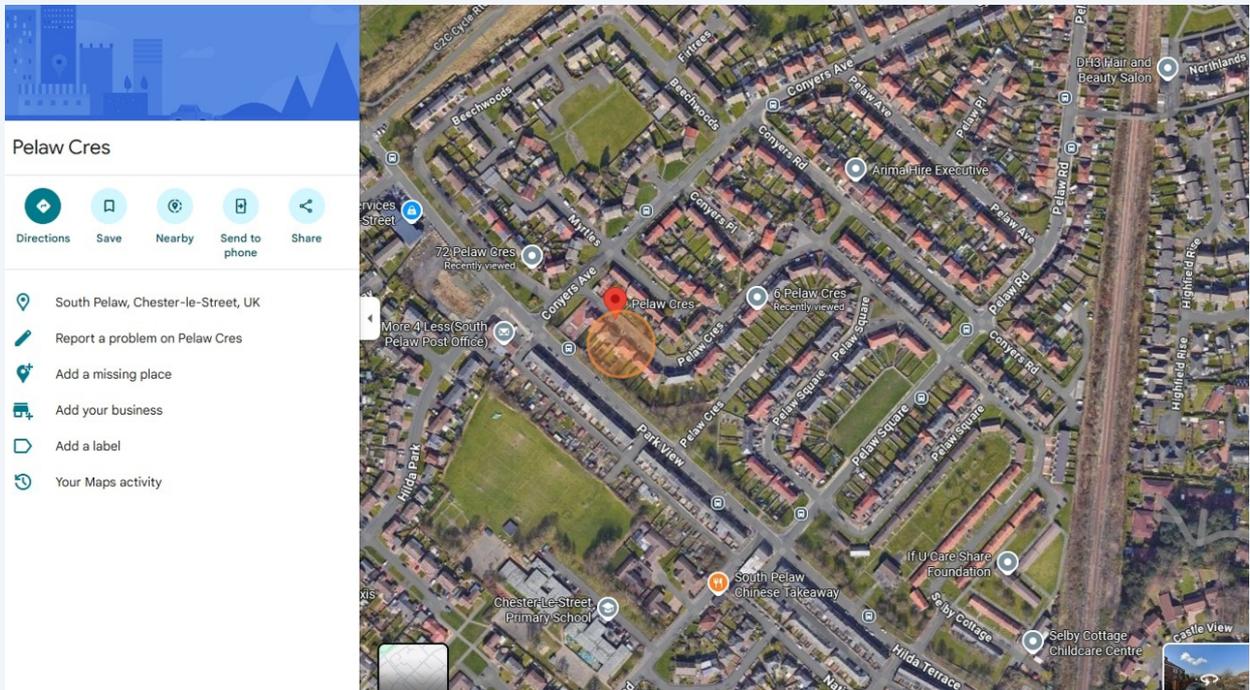
4 Click here to view the map screen



5 Click "View larger map"

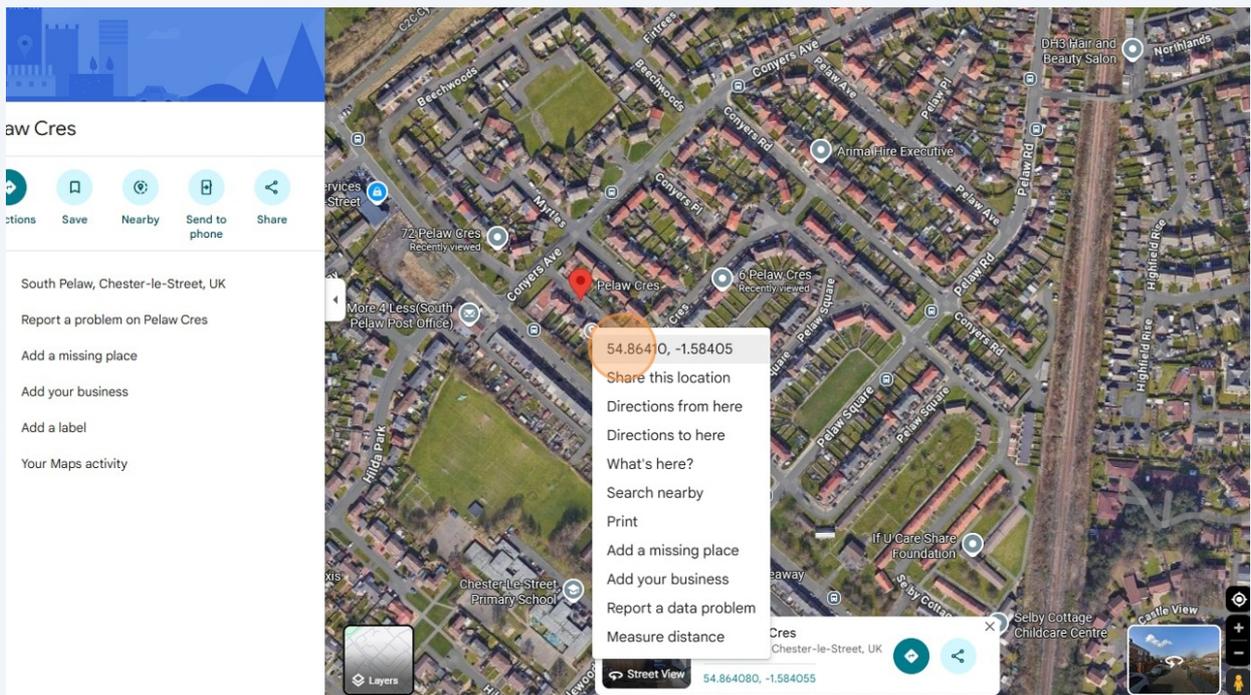
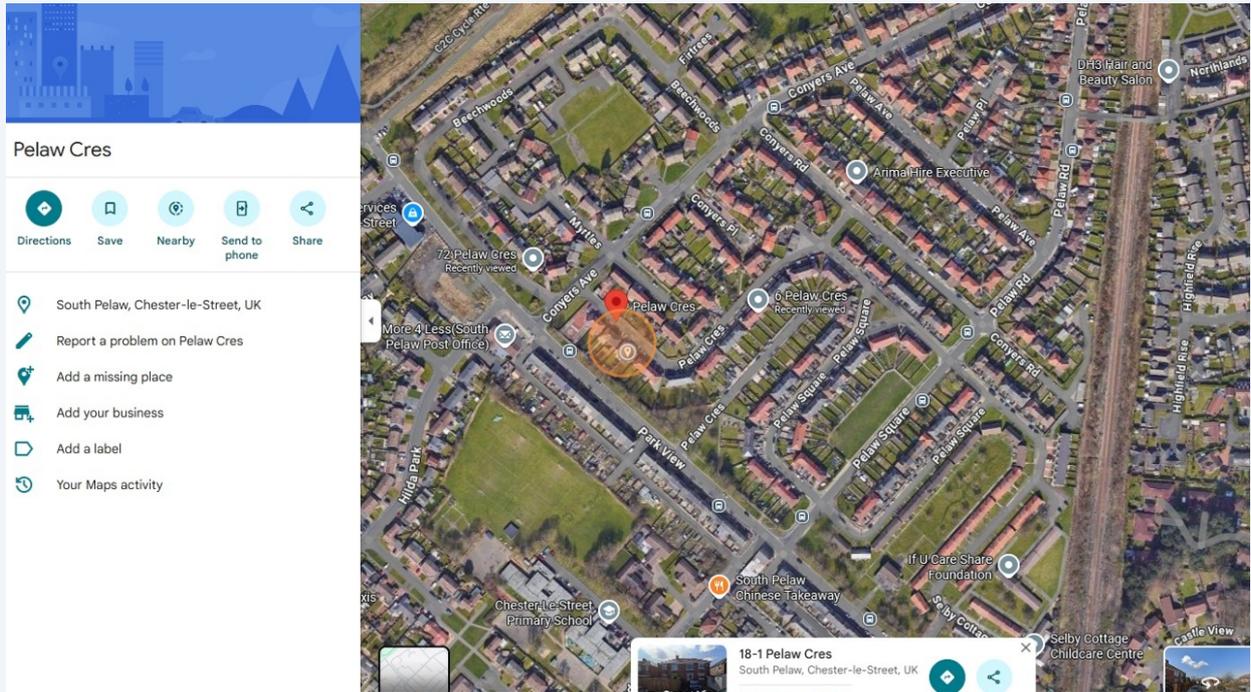


6 If required zoom in and find the location of the property.

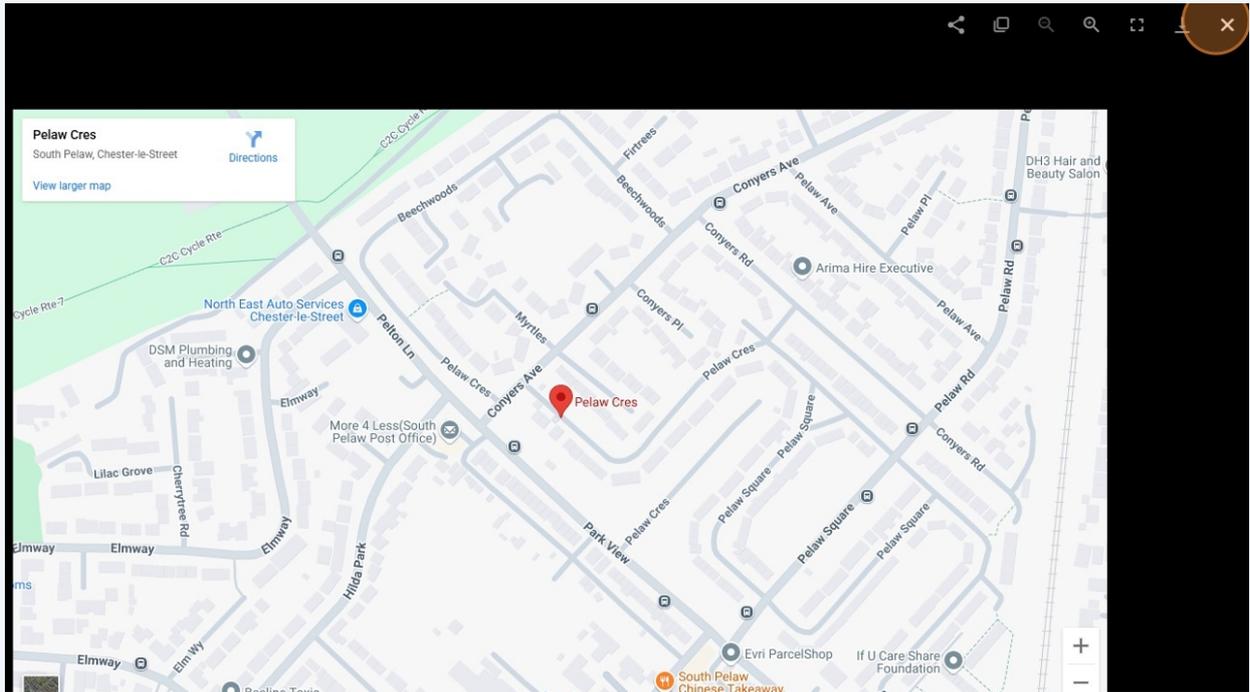


7

Right-click on the location and the co-ordinates will show in the menu, make a note of these and return to the CRM map



8 Click here and close the map



9 Click this text field and update the Latitude and Longitude fields with the new numbers

Reference Negotiator Training Dave Branch Morgan & Co Status

£ 248,000

PROPERTY PICTURES



Property Address

Postcode

Address

House <input type="text" value="7683"/>	Line1 <input type="text" value="Pelaw Crescent"/>	Line2 <input type="text"/>
Town <input type="text" value="Chester le Street"/>	County <input type="text" value="County Durham"/>	Country <input type="text" value="UK"/>
Latitude <input type="text" value="54.86472900"/>	Longitude <input type="text" value="-1.58568200"/>	

Price/Instructed Date

Prefix <input type="text"/>	Price (GBP) <input type="text"/>
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Solicitor/Conveyancing

Solicitor Instructed Instructed Date

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£ 248,000 ↑

PROPERTY PICTURES



Property Address

Postcode: DH2 2HX

Address: 7683 Pelaw Crescent, Chester le Street, County Durham, DH2 2HX, UK

House: 7683 | Line1: Pelaw Crescent | Line2:

Town: Chester le Street | County: County Durham | Country: UK

Latitude: 54.86410458 | Longitude: -1.58142

Solicitor/Conveyancing

Solicitor Instructed Instructed Date

Price/Instructed Date

Prefix Price (GBP)

10 Click here to save your changes.

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£ 248,000 ↑

PROPERTY PICTURES



Property Address

Postcode: DH2 2HX

Address: 7683 Pelaw Crescent, Chester le Street, County Durham, DH2 2HX, UK

House: 7683 | Line1: Pelaw Crescent | Line2:

Town: Chester le Street | County: County Durham | Country: UK

Latitude: 54.86410458 | Longitude: -1.58142

Solicitor/Conveyancing

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Prefix Price (GBP)