

Updating the Property Rental Value in CRM

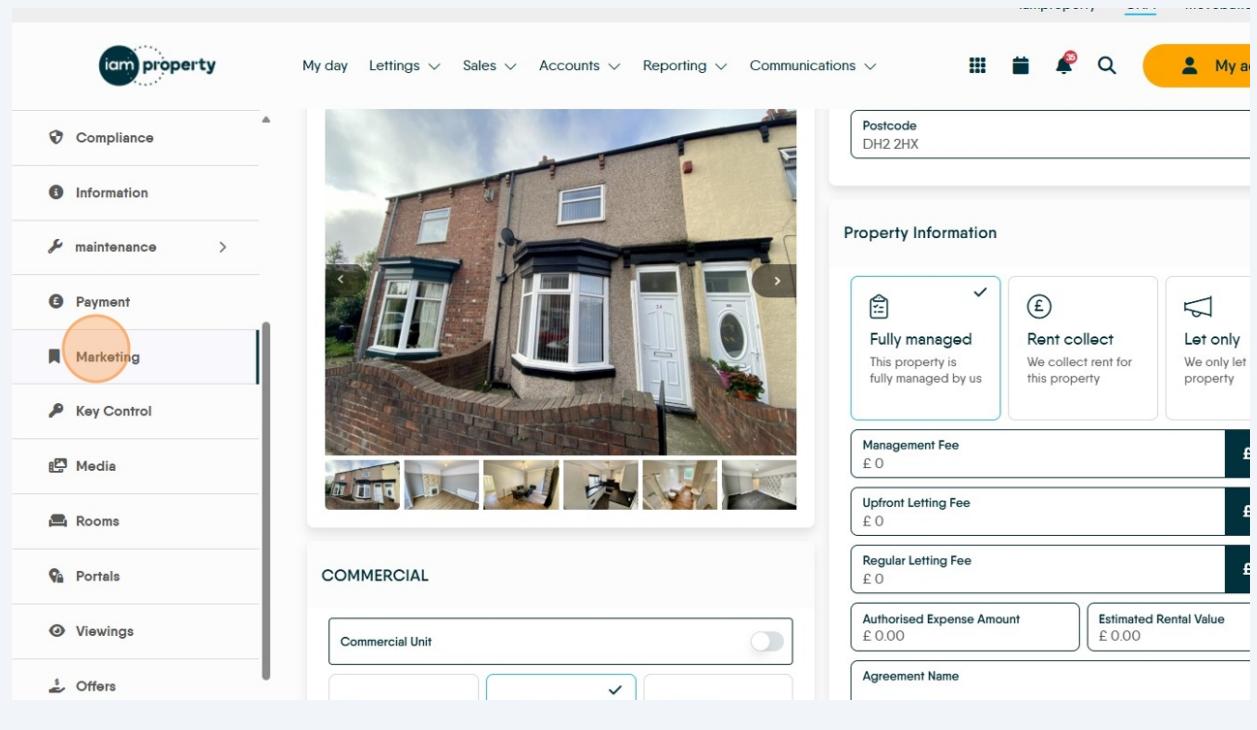


This guide provides step-by-step instructions on updating property rental values in your CRM, ensuring accurate listings and effective property management. By following these clear directions, you'll streamline your workflow and maintain up-to-date information, ultimately enhancing your service to clients.

- 1 Navigate to the property record you are updating the rental amount for.

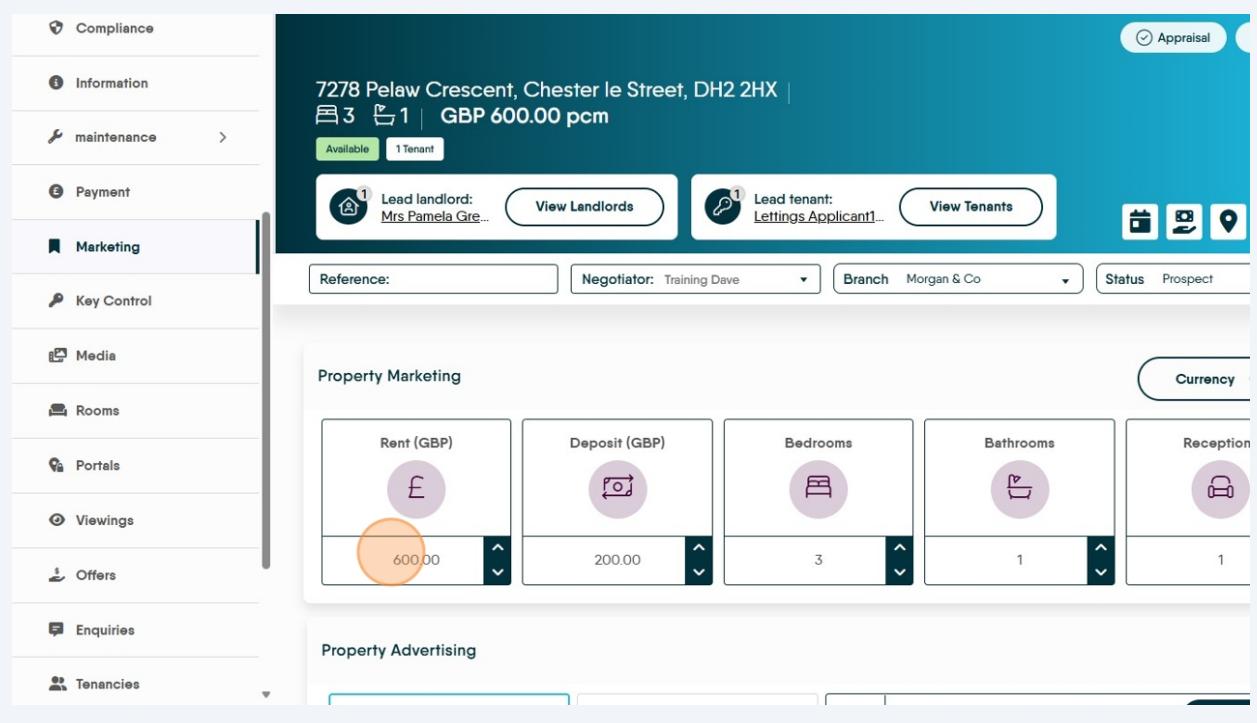
The screenshot shows the iam property CRM interface. The top navigation bar includes 'My day', 'Lettings', 'Sales', 'Accounts', 'Reporting', 'Communications', and 'My account'. The main content area displays a property listing for a three-story terraced house with a large bay window. The 'Property Information' section includes fields for 'Fully managed' (selected), 'Rent collect' (disabled), and 'Let only' (disabled). It also shows management fees of £0, upfront letting fees of £0, and regular letting fees of £0. The 'COMMERCIAL' section includes a 'Commercial Unit' toggle (disabled), and rent amount fields for 'Exempt', 'Inclusive' (selected), and 'Exclusive'.

2 Scroll down and click "Marketing"



The screenshot shows the iamp property software interface. On the left, a sidebar lists various modules: Compliance, Information, maintenance, Payment, Marketing (which is highlighted with an orange circle), Key Control, Media, Rooms, Portals, Viewings, Offers, Enquiries, and Tenancies. The main content area displays a photograph of a two-story terraced house with a brick wall in the foreground. Below the photo is a row of smaller thumbnail images. To the right of the photo is a section titled 'Property Information' with three buttons: 'Fully managed' (checked), 'Rent collect' (unchecked), and 'Let only' (unchecked). Further down are fields for 'Management Fee' (£0), 'Upfront Letting Fee' (£0), 'Regular Letting Fee' (£0), 'Authorised Expense Amount' (£0.00), 'Estimated Rental Value' (£0.00), and 'Agreement Name'. The top navigation bar includes links for 'My day', 'Lettings', 'Sales', 'Accounts', 'Reporting', 'Communications', and a 'My account' button.

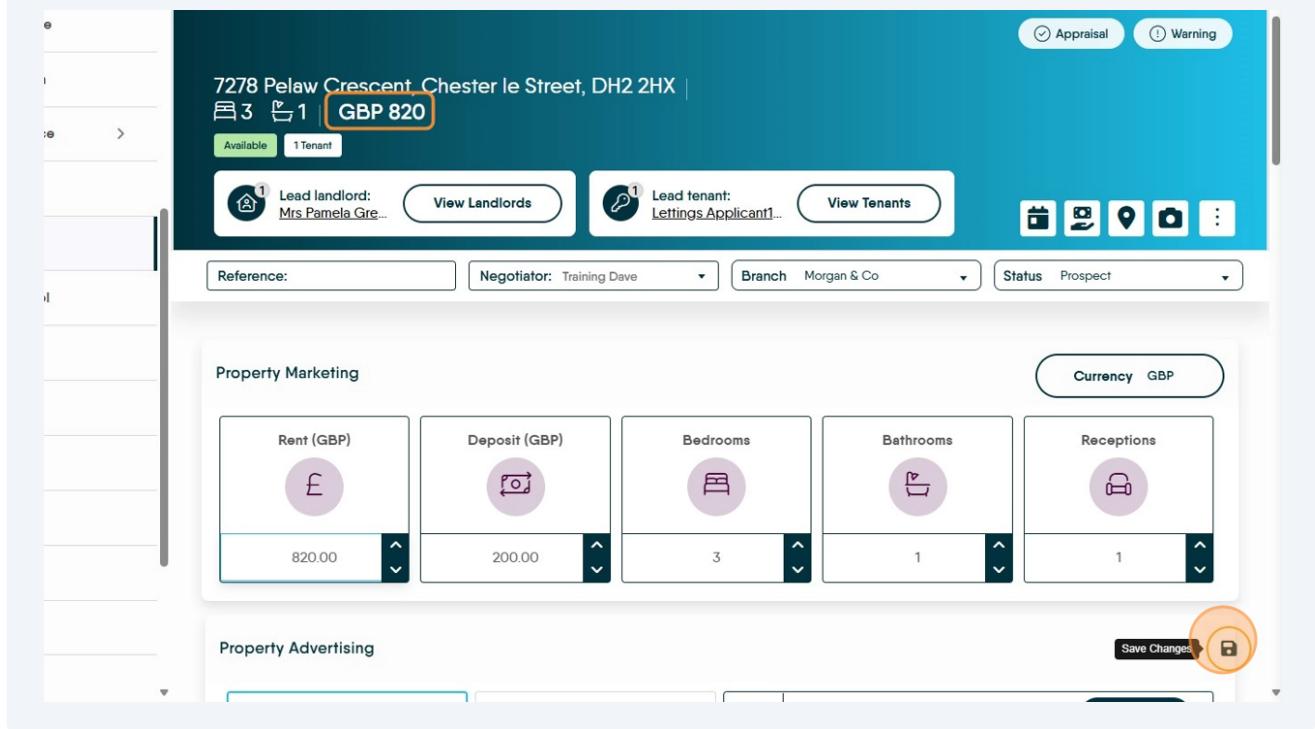
3 Click the 'Rent' field and edit to the desired amount.



The screenshot shows the iamp property software interface for a specific property listing. The left sidebar is identical to the previous screenshot. The main content area shows a property detail page for '7278 Pelaw Crescent, Chester le Street, DH2 2HX'. The listing shows '3' bedrooms, '1' bathroom, and a 'GBP 600.00 pcm' rent. Below this are buttons for 'Available' and '1 Tenant'. Further down are sections for 'Lead landlord' (Mrs Pamela Gre...) and 'Lead tenant' (Lettings Applicant1). The 'Property Marketing' section contains fields for 'Rent (GBP)' (set to 600.00), 'Deposit (GBP)' (set to 200.00), 'Bedrooms' (set to 3), 'Bathrooms' (set to 1), and 'Reception' (set to 1). The 'Property Advertising' section is partially visible at the bottom. The top navigation bar includes links for 'My day', 'Lettings', 'Sales', 'Accounts', 'Reporting', 'Communications', and a 'My account' button.

4

Click here to save. The amount will update at the top of the screen (as highlighted)



7278 Pelaw Crescent, Chester le Street, DH2 2HX | **GBP 820**

Available 1 Tenant

Lead landlord: Mrs Pamela Gre... View Landlords

Lead tenant: Lettings Applicant1... View Tenants

Reference: Negotiator: Training Dave Branch Morgan & Co Status Prospect

Property Marketing

Rent (GBP) £ 820.00

Deposit (GBP) £ 200.00

Bedrooms 3

Bathrooms 1

Receptions 1

Currency GBP

Property Advertising

Save Changes